



EMPLOYMENT TRAINING PROGRAM

JAKE'S HOUSE EMPLOYMENT TRAINING PROGRAM

Jake's House Employment Training Program is an innovative, adaptable program that supports the integration of individuals aged 16+ with autism or a developmental disability, into the workforce. The program leverages a proven recruitment method connecting businesses with well-qualified candidates who are on the autism spectrum or have developmental disabilities.

JOB TITLE: CROSSING GUARD

Company: Ottawa Safety Council

Type of Role: Part-Time

Location: Ottawa- Across various locations

Deadline to apply: ASAP- Ongoing positions available

Job Title:	Crossing Guard	Hourly Pay:	\$19.80
Job Type:	Part-Time	Hours of Work:	As needed
Posting Date:	N/A	Closing Date:	N/A
Fixed Term:	September 2024 – June 2025		

Overview:

Ottawa Safety Council is a non-profit organization that delivers best-in-class road safety services, education, training, and awareness to guide communities towards safer roads, no matter how travelled. Crossing Guards cover shifts at the morning school bell times for student arrival, lunchtime bells and afternoon school bell times for student dismissal. Crossing Guards are responsible for ensuring that children travelling to and from school pass safely through their assigned crossing. Crossing Guards are safety figures and are important and engaged members of the community that keep our children safe. Shifts range from 40 minutes to 2 hours, during the morning and afternoon school bell times, Monday to Friday

Here is what you will do:

- Direct or escort pedestrians across the street, stopping traffic as necessary.
- Maintain focus and avoid disruptions while escorting students and pedestrians across the street.
- Communicate traffic, crossing rules, and other information to students and adults.



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- Report unsafe student behaviour to school officials.
- Inspect your intersection daily and report any unsafe conditions to the Ottawa Safety Council and/or the City of Ottawa.
- Monitor traffic flow to locate safe gaps through which pedestrians can cross.
- Be aware of emergency vehicles approaching the area and ensure that they have priority over vehicular and pedestrian traffic.
- Record license plates of dangerous motorists and report to appropriate officials.
- Comply with all safety requirements and wear all required equipment (provided).
- Always maintain a calm and professional demeanor.

Qualifications

- **Smart Phone with access to a data plan is mandatory.**
- Valid Ontario Driver's License and access to a vehicle is an asset.
- Valid Standard First Aid with CPR C certification is an asset.
- Availability to work Monday to Friday (all AM and/or PM shifts).
- **Police Records Check (PRC) with the Vulnerable Sector** – PRC can be completed during the application process. Costs associated with the PRC will be reimbursed by the OSC after three (3) months of employment. Employment offer is conditional upon review of a valid and clean PRC.
- Effective communication (verbal and listening) skills in English.
- Ability to interact and cooperate with people of diverse ages, identities, and backgrounds.
- Ability to work independently and complete daily activities according to a work schedule.
- Confirmation of physical health from a licensed physician may be required. Reference to full manual dexterity and multilimbed coordination essential. Due to the requirements of the position, accommodations due to health may be limited.

Working Conditions and Physical Capacity Requirements

- Ability to walk briskly, move repeatedly in and out of the intersection, and stand for up to 2 hours.
- Stand and maintain alertness for the entirety of scheduled shifts.
- Ability to hold a 5-lb Stop Sign Paddle above shoulder height for extended periods of time.
- 20/20 Vision (with or without corrective lenses) along with adequate depth and peripheral perception
- Accountable to work in all environmental conditions. Environmental conditions may include but are not limited to snowstorms, freezing rain, cold temperatures, rain, heat waves, humidity, hot temperatures, and dust, etc.
- Ability to dress appropriately for and perform moderate physical labour during all weather conditions.
- Hazards associated with high traffic conditions.

Application Process:



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The first step in the recruitment process is for interested candidates to register with the Jake's House Employment Training Program. [Click here](#) to register as a candidate, and someone will be in touch with you to schedule a get to know you call, and then support your application process.

If you are already registered with Jake's House, please email jobs@jakeshouse.ca with the company name and role you wish to apply for, and a copy of your resume.

Applicants will be shortlisted for participation in the next step based on a review of each applicant assessing the likelihood of fit for the roles for which we are recruiting.

FOR MORE INFORMATION

Please direct any questions to jobs@jakeshouse.ca

For more information about Jake's House, visit www.jakeshouse.ca

We look forward to hearing from you!